

# COMSNETS 2022

## PRESENTATION PREPARATION GUIDELINES & UPLOAD INSTRUCTIONS

All speakers (attending physically or remotely) must upload a prerecorded presentation. You must be present during the session for live Q&A.

- Please note that the video presentation of your paper should be uploaded on EDAS (under "**presentation**") before **Dec 15th, 2021 AoE**.
- Presentations are limited to 10 minutes of video presentation time (followed by 2 minutes of live Q & A).
- EDAS is configured to accept **.mp4 files** with a maximum duration of 10 minutes.
- The organizers will review your video. In case any issues are found, we may ask you to upload a new video.

### **Prerequisites:**

You will need:

- Microphone (Necessary)
- Webcam (Recommended)

**General Instructions:** This video replaces the oral presentation that you would normally give in a physical conference. Speakers who are physically present will be presenting live for physical attendants. The presentation will also be live-streamed for remote attendants. In case live-streaming fails, we will fall back to the recorded presentation for the remote audience.

- Make sure it is well-structured and easy to understand. You can use slides, animations, or other creative ways to help you communicate your work in the time allocated.
- Please review your video to make sure your audio is clear.
- We recommend the use of slide presentations with voice-over. While it is not required that you also use the webcam to record your face during your presentation, we encourage you to do so.
- If you are using your webcam, please ensure that your background is clutter-free.
- Your first slide should include the title of the paper, the name of the presenter and mention COMSNETS 2022.
- Make sure none of the images you use in your slides are copyrighted.

It may take several tries to get the recording correct. If you wish, you can edit your video (e.g., to remove parts that you don't like or adjust the audio volume). You can use

[iMovie](#) for Mac users, or [OpenShot](#) for Windows. Also, you can use [OBS](#) to shoot video simultaneously from webcam and the desktop screen.

**Video Recording Software:** You are free to create the video in any way you want.

There are several existing tutorials on how to create your own videos and presentations:

- [Zoom](#)
- [Google Meet](#)
- [PowerPoint](#)
- [Microsoft Teams](#)

We recommend using Zoom because you can record a Zoom presentation using the free version, and Zoom allows recordings to have presentation slides, audio, and video of the speaker, and produces a file in a usable format. First, [download](#) Zoom for Mac, Windows, or Linux. Then, follow the [instructions](#) (starting on step 2). Be sure to test your microphone before you start. When you are done with your presentation, and you click “Leave Meeting” your video will be rendered by Zoom. A folder will open with your video after the rendering is complete.

**Whichever way you create your video, please make sure in the last step that you save your video as a .mp4 video. This happens by default for Zoom.**

**Formatting:**

- The file type needs to be **MPEG4 [.mp4]**.
- Your file should be smaller than **100 MB**.
- Do your best to make sure your video conforms to common video standards: **at least 720p resolution, landscape mode, and at least 15 frames per second.**